

The regular meeting of the Prattsburgh Town Board was called to order on February 17th, 2022 at 6:30 P.M. at the Prattsburgh Town Hall Prattsburgh, NY. Supervisor Wordingham led the Pledge of Allegiance.

PRESENT:

Albert Wordingham	Supervisor
Angela Einwachter	Councilwoman
Elizabeth Peck	Councilwoman
Janette Payne	Councilwoman
Pete Scheid	Councilman
Edward Brockman	Legal Counsel
Kim Sobolewski	Town Clerk

GUEST SPEAKER

J. C. Smith from Steuben County IDA spoke to the board regarding the business district sewer system.

Matt Sousa the Steuben County Planner, talked to the Board about recreating a new planning Board for the town of Prattsburgh.

MINUTES

On a motion made by Councilman Scheid, seconded by Councilwoman Peck, the January 17th, 2022 Minutes were accepted as presented.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

FINANCIAL REPORT

On a motion made by Councilman Scheid, seconded by Councilwoman Payne, the February 2022 financial report was accepted as presented by Supervisor Wordingham.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

AUDIT OF BILLS

On a motion made by Councilwoman Einwachter, seconded by Councilman Scheid, the board approved payment of the following bills on ABSTRACT #2 to be paid as presented. The total amount to be paid on ABSTRACT #2 is \$50,284.14. (Voucher#45-93)

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

HIGHWAY

Highway Supervisor Perry gave his February 2022 monthly report.

CODE/WATER

Permits- 2

Appearance Tickets- 0

Renewals- 1

Building Inspections- 8

Septic Inspections- 0

UFPO- 8

C of O/C- 19

Compliance Inspections- 0

Code Complaint- 0

Compliance Orders- 0

Remarks- 1/24/22 Returned Foil Request for Air Flow Building from LaBella

2/7/22 Received my Code Enforcement Certificate

Returned 20 calls for code related issues

1/18/2022 – Located and fixed leak on service line at 52 N. Main St

1/20/2022 – Located and fixed leak on 8” main at 18 Howe St

1/21/2022 – Fixed frozen meter base plate at Empire Telephone

1/28/2022 – Installed new meter base and meter at 61 S. Main St

2/01/2022 – Sent monthly water report to the DOH

2/02/2022 – Installed new meter base and shutoff at Empire Telephone

2/03/2022 – Met with Kory Bay at the School about the sewer plant

2/08/2022 – Fixed chlorine line leak at the pump house

2/11/2022 – Had no power alarm at the pump house for power outage. Had to reset some breakers in the aqua logic panels.

2/14/2022 – Sent in DEC Water Withdrawal Annual Report

2/15/2022 – Took monthly water sample to the lab in Wayland

2/15/2022 – Met with Janet Thigpen about Source Water Protection Plan

2/15/2022 – Started cleaning and organizing maintenance shop

Cleaned snow around fire hydrants 2 times

SUPERVISOR

*1/20/22 I had a discussion with Jamie Johnson regarding ARPA money and possible consultants.

*1/19/22 I had a meeting with Nichola Ostrander from Ostrander’s Consulting regarding the funds available to the town through ARPA (American Rescue Plan Act). Nichola is going to send me a proposal in the next couple of days.

*1/21/22 Nicola Ostrander emailed a summary of our meeting on 1/19/22 that was shared with the Town Board.

*1/21/22 I set up a phone meeting with Sarah Brancatella (attorney for Associations of Towns) to discuss ARPA.

*1/25/22 Jeanette and I had a great conversation with Sarah Brancatelli. She answered all our questions regarding the use of the ARPA money. We believe at this time there will be no need to hire a consultant.

*1/27/22 J.C. Smith and I had a meeting to discuss the long term plan concerning the infrastructure of Water Department. We called Jason Bellis from the Larson Group to put together the cost of an engineering study for the Town Board to discuss at our February meeting.

*2/1/22 John Perry and I spent some time visiting a couple of areas that are experiencing reoccurring flooding problems because of the excessive rain we have been receiving. John has a plan to mitigate the problems. He is working through FEMA to hopefully receive funding.

*2/3/22 Chris Underhill and I met with Kory Bay to tour the sewage treatment facility at the school. The system has not been functioning for approximately 10 years. All of the sewage is handled by a distribution tank. The school has hired consultants to identify the problems, but to date there is no solution. I am going to contact the company that did the installation to get a better understanding of the issues.

*2/4/22 I asked Melissa Marszalek to fill an empty position on the Assessment Review Board, which she agreed to do.

*2/8/22 I had a discussion with Jason Bellis (Larson Design Group) regarding the school's sewer treatment plant. Understanding that the plant had not seen any upgrades I wanted to be assured that there was money in Larson's proposal for significant improvements. He assured me that upgrades had been accounted for, but would be reviewed before moving forward with the project.

*2/10/22 J.C. Smith introduced me to Catherine Rees who works for RCAP Solutions. She has agreed to work with Prattsburgh to seek funding from USDA Rural Development and CDBG (community development block grant). For her efforts the only cost to the town will be materials needed (mailing supplies).

*2/10/22 J.C. Smith will speak to the T.B. at our February meeting to explain the importance of hiring Larson to prepare a PER (Preliminary Engineering Report) for the Water Dept.

*2/11/22 Mike Hanna (County Legislator), Jack Wheeler (County Manager), and I met to discuss the disagreements regarding the Prattsburgh- Cohocton Landfill and Steuben County. It was a productive meeting and at least conceptually we have a path forward to resolve the issues.

*2/15/22 Chris Underhill and I met with Janet Thigpen from the Southern Tier Central Regional Planning & Development Board. They offer free technical advice and develop plans for communities to improve the drinking water. In order to adequately use this service, we need a Planning Board to interact with Janet and her group. We will stay in touch for the future.

*2/16/22 Angela, Ed Brockman, and I had a meeting with the attorneys from Steuben County and Cohocton along with numerous other people directly involved with the Landfill issue. Once again, the meeting was productive. We agreed to talk again after Prattsburgh and Cohocton have their next monthly meetings to understand how the board members want to proceed.

***PLANNING BOARD**

On a motion made by Councilman Scheid, seconded by Councilwoman Peck, the following was approved:

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

TOWN OF PRATTSBURGH

Resolution 4 - 2022

Proposed Amendment of the Zoning Laws of the Town of Prattsburgh to Create a Town Planning Board

Motion by Councilperson Scheid, seconded by

Councilperson Peck to adopt the following resolution:

WHEREAS, the Town Board proposes to create a Town Planning Board; and

WHEREAS, a Local Law will be developed by Legal Counsel with respect thereto; and

WHEREAS, the Town Board intends to address SEQRA issues related to this action.

NOW, THEREFORE BE IT, RESOLVED THAT:

1. The Town Board of the Town of Prattsburgh hereby establishes itself as Lead Agency pursuant to 6NYCRR § 617 for the purposes of the environmental review of this action.
2. The Town Board determines that this is an "Unlisted" action under SEQRA and therefore a Short Environmental Assessment Form (SEAF) will be completed and adopted.
3. Town Legal Counsel is requested to prepare and distribute a proposed Local Law and Part 1 of an SEAF and distribute it to the Town Board for review and completion of the full SEAF.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)

COUNTY OF STEUBEN) SS:

I, the undersigned, Clerk of the Town of Prattsburgh, Steuben County, New York, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Prattsburgh, duly called and held on the 17th day of February, 2022, at which a quorum was present and participated in throughout, said Resolution having been unanimously passed, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said

Town the 18th day of February, 2022.

(SEAL)

Kim Sobolewski, Town Clerk

TOWN OF PRATTSBURGH

SCT

On a motion made by Councilwoman Scheid, seconded by Councilwoman Einwachter, the board will accept the agreement for SCT.

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilwoman Payne-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

***HAZARD MITIGATION**

On a motion made by Councilwoman Einwachter, seconded by Councilwoman Peck, the following was approved:

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

#13

RESOLUTION ADOPTING THE STEUBEN COUNTY HAZARD MITIGATION PLAN

WHEREAS, the Town Village/City of Prattsburgh, with assistance from the County of Steuben, has gathered information and prepared the Steuben County Multi-Jurisdictional Hazard Mitigation Plan (the "Plan"); and

WHEREAS, the Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 as amended; and

WHEREAS, the Town Village/ City of Prattsburgh Town Village/ City Board has reviewed the Plan and affirms that the Plan will be updated no less than every five years; now, therefore, be it

RESOLVED, that this Town Village/ City of Prattsburgh Town Village/ City Board does hereby adopt the Steuben County Pre-Disaster Multi-Jurisdictional Hazard Mitigation Plan including all corrections as may be required by FEMA and as revised from time to time.

ADOPTED this 17th day of Feb, 2022

SIGNED: Kim Sobolewski, Prattsburgh Town Clerk

***CODE ENFORCEMENT LAW**

On a motion made by Councilman Scheid, seconded by Councilwoman Payne, the following was approved:

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

TOWN OF PRATTSBURGH

Resolution 5 – 2022

Amendment of Local Law Providing For the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code.

Motion by Councilperson Scheid, seconded by

Councilperson Payne to adopt the following resolution:

WHEREAS, the Town Board previously adopted a Local Law to provide for administration and enforcement of New York State Codes related to construction and maintenance of structures; and

WHEREAS, from time to time the State of New York requires amendment of such Local Laws; and

WHEREAS, such an amendment has been directed by the New York State Department of State; and

WHEREAS, the Town Board desires to adopt the requisite amendment; and

WHEREAS, the Town Board intends to address SEQRA issues related to this action.

NOW, THEREFORE BE IT, RESOLVED THAT:

1. The Town Board designates itself as "Lead Agency" for SEQRA issues related hereto, determines that there will be no environmental impacts resulting therefrom, therefore declares these to be "Type II" action and accordingly no environmental review will be undertaken.
2. Town Legal Counsel is directed to draft a Local Law which would effectuate the amendment directed by the New York State Department of State and distribute same to the Town Board for review.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)

COUNTY OF STEUBEN) SS:

I, the undersigned, Clerk of the Town of Prattsburgh, Steuben County, New York, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Prattsburgh, duly called and held on the 17th day of

February, 2022, at which a quorum was present and participated in throughout, said Resolution having been unanimously passed, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said Village the 18th day of February, 2022.

(SEAL)

Kim Sobolewski, Town Clerk

TOWN OF PRATTSBURGH

***LARSON ENGINEERING FIRM**

On a motion made by Councilwoman Peck, seconded by Councilman Scheid, the following was approved:

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No. 6 –2022

Determination of Best Value With Respect to Retaining an Engineering Firm for a Study of the Needs of the Prattsburgh Water District

Motion by Councilperson Peck, seconded by Councilperson Scheid to adopt the following resolution:

WHEREAS, the Town Board of the Town of Prattsburgh manages and operates the Prattsburgh Water District (District) which provides municipal water to residents and property owners in a portion of the Town of Prattsburgh; and

WHEREAS, much of the infrastructure of the district is antiquated resulting in constant maintenance problems; and

WHEREAS, an engineering study of the Districts Infrastructure is necessary to create a remediation program for improvement and possible replacement of at least portions of such infrastructure; and

WHEREAS, the Town Board has determined that an engineering firm should be retained to perform such study for creation of a remediation program for the district; and

WHEREAS, Larson Engineering (Larson) has previously studied and performed work on portions of the district; and

WHEREAS, Larson's prior familiarity with the district will benefit the Town in performing the study and creating a remediation program for the entire district; and

WHEREAS, the Town Board intends to address any SEQRA issues related to the best value policy.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board designates itself as "Lead Agency" for SEQRA issues related hereto, determines that there will be no environmental impacts resulting therefrom, therefore declares these to be "Type II" actions and accordingly no environmental review will be undertaken.
2. Upon availability of the proposed policy, such policy be made available to the Town Employees for review and comment within a reasonable time of its availability to them.
3. Upon receipt of comments from employees the Town Board take further action toward the adoption and implementation of the Policy.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 2022 was adopted at the regular meeting the Town of Prattsburgh Town Board held on, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated:

Kim Sobolewski – Town Clerk

Town of Prattsburgh

RECAP AGREEMENT

On a motion made by Councilwoman Einwachter, seconded by Councilman Scheid, Supervisor Wordingham is allowed to enter the recap agreement.

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilwoman Payne-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

***HIGHWAY TRUCK BED**

On a motion made by Councilman Scheid, seconded by Councilwoman Payne, the following was approved:

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No. 7 -2022

Expenditure from the Highway Equipment Reserve Fund for Purchase of a Stainless Steel Box for the Highway Department Ford Pickup Truck

Motion by Councilperson Scheid, seconded by Councilperson Payne to adopt the

following resolution:

WHEREAS, the Town of Prattsburgh previously established a "Type" Highway Reserve Fund pursuant to GML §6-c for "Highway Equipment" which presently has a balance of approximately \$60,000.00; and

WHEREAS, the Town Board of the Town of Prattsburgh is purchasing a Ford F-350 pickup truck, the cost of which will not exceed \$40,000.00; and

WHEREAS, the Town Board intends to purchase a stainless-steel box to affix to the pickup truck; and

WHEREAS, under the Local Finance Law (LFL) §11.00.28 the "period of probable usefulness" (PPU) for said item appears to be five (05) years or more.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board finds that pursuant to LFL 11.00.28 the PPU for such equipment is five (05) years or more, the cost thereof expecting not to exceed \$6,000.00.

2. The Town Supervisor is authorized to expend monies from the "Highway Equipment" reserve fund DA 230 for the acquisition of a stainless steel box for installation on the Ford F-350 Pickup truck for an amount not to exceed \$6,000.00, provided that the Town procurement policy is adhered to and such expenditure is subject to audit and payment authorization by the Town Board.

3. This resolution is subject to permissive referendum pursuant to Article 7 of the Town Law.

Date of Adoption: February 17, 2022

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and

State of New York, do hereby certify that the before mentioned RESOLUTION 2022 was adopted at the regular meeting the Town of Prattsburgh Town Board held on February 17, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: February 18, 2022

Kim Sobolewski

BOARD OF ASSESSMENT

On a motion made by Councilwoman Einwachter, seconded by Councilwoman Payne, the Board appointed Melissa Marszalek to the Board of Assessment Review.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

***EMERGENCY PLAN**

On a motion made by Councilman Scheid, seconded by Councilwoman Einwachter, the following was approved:

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No. 8-2022

Implementation of New York State Required Emergency Plan

Motion by Councilperson Scheid, seconded by Councilperson Einwachter to adopt the following resolution:

WHEREAS, as a result of the Covid 19 pandemic the State of New York has implemented a program pursuant to which all municipalities in New York State are required to adopt an Employer Health Emergency Plan (Plan); and

WHEREAS, a procedural template (Template) has been issued to simplify and standardize the adoption and implementation of the Plan; and

WHEREAS, the Town Board intends to adopt a Plan; and

WHEREAS, a proposed Plan has been developed and presented for review and comment to the Town’s Collective Bargaining Unit and gave approval thereof; and

WHEREAS, the Town Board has individually received said proposed Plan for review; and

WHEREAS, the Town Board intends to address any SEQRA issues related to the adoption and implementation of the Policy.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board designates itself as “Lead Agency” for SEQRA issues related hereto, determines that there will be no environmental impacts resulting therefrom, therefore declares these to be “Type II” actions and accordingly no environmental review will be undertaken.
2. The proposed Plan is hereby adopted and the Town Supervisor and Town Clerk are authorized and directed to promulgate and implement such Plan.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 2022 was adopted at the regular meeting the Town of Prattsburgh Town Board held on February 17, 2022, and is incorporated in the original minutes of said meeting, and that

Said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: February 18, 2022

Kim Sobolewski – Town Clerk

Town of Prattsburgh

***TELECOMMUNICATIONS**

On a motion made by Councilwoman Peck, seconded by Councilman Scheid, the following was approved:

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye

Councilwoman Payne-Aye

Councilman Scheid-Aye

Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No. 9 -2022

Consideration of Adoption of Telecommunication Tower Regulations for the Town of Prattsburgh.

Motion by Councilperson Peck, seconded by Councilperson Scheid to adopt the

following resolution:

WHEREAS, the Town Board is considering adoption of regulations pertaining to location and construction of Telecommunication Towers; and

WHEREAS, a previous Town Board began consideration of such adoption, however, passage of time requires reconsideration of the matter by the current Town Board; and

WHEREAS, the Town Legal Counsel has prepared a proposed Local Law with respect to this subject for consideration, copies of which have been provided to the Town Board.

WHEREAS, the Town Board intends to address SEQRA issues related to the proposed adoption of Telecommunication tower regulations.

Now Therefore, Be It RESOLVED THAT,

1. The Town Board of the Town of Prattsburgh hereby establishes itself as “Lead Agency” for the SEQA review of the proposed adoption of telecommunication tower regulations, determines that such adoption should be a “Type 1” action and therefore a Full Environmental Assessment Form (FEAF) will be prepared, reviewed and completed.
2. The Town Legal Counsel is further requested to prepare a Part 1 of an FEAF for SEQRA review of this proposed action and ultimate completion of the FEAF with a determination of significance.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Town Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION - 2022 was adopted at the regular meeting the Town Board of the Town of Prattsburgh held on February 17, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: February 18, 2022

Kim Sobolewski, Town Clerk

***SMOKING/VAPING**

On a motion made by Councilman Scheid, seconded by Councilwoman Peck, the following was approved:

Councilwoman Einwachter- Nay
Councilwoman Peck-Aye
Councilwoman Payne- Nay
Councilman Scheid-Aye
Supervisor Wordingham-Aye

TOWN OF PRATTSBURGH

Resolution No. 10 -2022

Proposed Local Law To Prohibit Smoking or Vaping on Town Property

Motion by Councilperson, Scheid seconded by Councilperson Peck to adopt the following resolution:

WHEREAS, the Town Board intends to consider adoption of a Local Law prohibiting smoking or vaping on Town property; and

WHEREAS, the Town Board intends to act as "Lead Agency" with respect to SEQRA issues related to this action; and

WHEREAS, a proposed Local Law has been circulated to the Town Board of the Town of Prattsburgh.

NOW THEREFORE, BE IT RESOLVED, THAT

1. The Town Board designates itself as "Lead Agency" for SEQRA issues related hereto, determines that there will be no detrimental environmental impacts resulting therefrom, therefore declares this to be a "Type II" action and accordingly no environmental review will be undertaken.
2. The Town Board of the Town of Prattsburgh hereby determines that it may be in the best interests of the residents and property owners of the Town of Prattsburgh to prohibit vaping and smoking on Town property.
3. That a public hearing on the proposed Local Law is hereby scheduled for March 21, 2022 at 6:30 p.m. at the Town Hall and that notice thereof be made by legal counsel.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 10 -2022 was adopted at the meeting of the Board of Councilpersons of the Town of

Prattsburgh held on 17th day of February, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: February 18, 2022

_____ Kim Sobolewski – Town Clerk

***WORKPLACE VIOLENCE**

On a motion made by Councilman Scheid, seconded by Councilwoman Einwachter, the following was approved:

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No.11 -2022

Adoption of Workplace Violence Prevention Policy

Motion by Councilperson Scheid, seconded by Councilperson Einwachter to adopt the following resolution:

WHEREAS, the State of New York requires each municipality within the State to adopt and implement a Workplace Violence Prevention Policy for all worksites for municipal employees and all municipal properties; and

WHEREAS, the Town Board of the Town of Prattsburgh intends to adopt and implement such a Policy applicable to all employees and employee worksites in the Town; and

WHEREAS, a proposed Policy document is being developed by the Towns Board; and

WHEREAS, the proposed Policy will be reviewed and commented upon by the employees of the Town; and

WHEREAS, the Town Board intends to address any SEQRA issues related to the adoption and implementation of the Policy.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board designates itself as “Lead Agency” for SEQRA issues related hereto, determines that there will be no environmental impacts resulting therefrom, therefore declares these to be “Type II” actions and accordingly no environmental review will be undertaken.
2. Upon availability of the proposed policy, such policy be made available to the Town employees for review and comment within a reasonable time of its availability to them.
3. Upon receipt of comments from employees the Town Board take further action toward the adoption and implementation of the Policy.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 2022 was adopted at the regular meeting the Town of Prattsburgh Town Board held on

February 17, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: February 18, 2022

Kim Sobolewski – Town Clerk

Town of Prattsburgh

***JUSTICE COURT AUDIT**

On a motion made by Councilman Scheid, seconded by Councilwoman Peck, the following was approved:

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No. 12 -2022

Annual Audit of the Town Justice Court

Motion by Councilperson Scheid, seconded by Councilperson Peck to adopt the Following resolution:

WHEREAS, the Town of Prattsburgh, Steuben County, New York, maintains a Town Justice Court as a part of its municipal government; and

WHEREAS, §2019-a of the Uniform Justice Court Act requires an annual audit of the Town Justice Court, including its records, dockets and financial records; and

WHEREAS, the Town Board has facilitated and received the audit of the records, dockets and financial records of the Town Court for the fiscal year 2021.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board of the Town of Prattsburgh, upon examination and review of the audit of the records, dockets and financial records of the Town Justice of the Town Court of the Town of Prattsburgh for the year 2021, accepts and approves such audit.
2. Copies of such audit shall be filed with the Town Clerk of the Town of Prattsburgh, the Town Justice of the Town of Prattsburgh and the Unified Court System's Internal Audit office.

CERTIFICATION OF CLERK

STATE OF NEW YORK) COUNTY OF STEUBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 11 2022 was adopted at a meeting the Town of Prattsburgh Town Board held on February 17, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: February 17th, 2022

Kim Sobolewski – Town Clerk

CLOSED SESSION

On a motion made by Councilwoman Peck, seconded by Councilwoman Einwachter to enter closed session to confer with legal Counsel.

Councilwoman Einwachter- Aye

Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

On a motion made by Councilwoman Einwachter, seconded by Councilwoman Peck to exit closed session and return to regular meeting.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

ADJOURNMENT

On a motion made by Councilman Scheid, seconded by Councilwoman Peck and duly carried, the meeting was adjourned at 9:00 P.M.

Councilwoman Einwachter- Aye
Councilwoman Peck-Aye
Councilwoman Payne-Aye
Councilman Scheid-Aye
Supervisor Wordingham-Aye

Respectfully submitted,

Kim Sobolewski Town Clerk