

Regular Town Board Meeting
November 18th, 2024

The regular meeting of the Prattsburgh Town Board was called to order on November 18th, 2024, at 6:30 P.M. at the Prattsburgh Town Hall, Prattsburgh, NY. Supervisor Wordingham led the Pledge of Allegiance.

PRESENT:

Albert Wordingham Supervisor
Angela Einwachter Councilmember
Elizabeth Peck Councilmember
Janette Payne Councilmember
Pete Scheid Councilmember
Edward Brockman Legal Counsel
Kim Sobolewski Town Clerk

GUEST SPEAKER

Lenora Applebee gave her yearly Historian report.

Sandy Squires spoke to the Board regarding the Prattsburgh Winterfest.

MINUTES

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the October 21st, 2024, Meeting Minutes were accepted as presented.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

FINANCIAL REPORT

On a motion made by Councilmember Peck, seconded by Councilmember Payne, the November 2024 financial report was accepted as presented by Supervisor Wordingham.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

AUDIT OF BILLS

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the board approved payment of the following bills on ABSTRACT #11 to be paid as presented. The total amount to be paid on ABSTRACT #11 is \$136,995.69 (Voucher#432-473)

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

APPROPRIATIONS

On a motion made by Councilmember Scheid, seconded by Councilmember Einwachter, the board approved the November 2025 appropriations.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

HIGHWAY

Since our last meeting we have been mostly finishing up roadwork projects. And getting ready for snow plowing. All the frames were washed on all the trucks. And they were all undercoated for the winter.

The tires came in. And all the truck tires have been switched over to winter treads.

We regraded a part of Allis road. And a part of Cook school.

On seasonal walker. We eliminated a useless cross pipe. And installed a new one down the road about 200' and then did a small gravel lift to Everett Road. On Fisher Road. We upsized cross pipe from 24" to 32". Re-graded a section. And filled in washes from the storm.

On Dillenbeck. We cleaned up all the trees left on the side of the road from the flooding. And are still ditching there when time allows.

We went and got the boom mower back from Pulteney. And currently, we are running both tractors. Mowing roadsides to help with drifting this winter. This week we are still working on truck 304 on the bed chain. It needs all new bearings and a front shaft, hopefully it will be done today. We have had a bunch of light issues. Which they are fixing. Or have it fixed. My sander is back in my truck. They changed the sprocket that runs the bed chain. All the plows are moved back to the barn. And we are ready to push snow. The new overhead door was installed in the barn at 75. With this being done, we now have the ability to get more equipment under cover for the winter months. In the next couple of days, we will be putting up a snow fence. And continue mowing.

Thanks to everyone who has worked so hard getting ready for winter. Respectfully John Perry

WATER

I finished up the county paperwork for the Empire water service line

I worked on getting quotes for the reservoir tank cleaning and inspections

I cleaned up the driveway at the Reservoir

I turned on two water services and turned off one water service

I looked at one service on Allis St that was having issues

We had our Sanitary Survey with Mike Bailey from the NYS DOH

I helped Travis from Whitmore Park with a potential leak in the park

I took our 1,4 Dioxane water sample and met with the ALS driver for pickup

I sent in our October Water Report to the DOH

I took vacation but still checked water and UDIGs everyday

We lost communications between the pump house and reservoir due to a fiber dig up on Reservoir Road

Looked at a customer's water pipes on Mechanic St for a noise issue

I worked on the Galvanized Service Line Requiring Replacement notifications to six customers that were identified during our Lead Service Line Inventory

I hand delivered four GSLRR notifications and mailed two GSLRR notifications

I took our November water sample to the Savona Lab

Our Lead Service Line Inventory was sent back, I fixed the issue and returned it to the NYS DOH

UDIG

Tickets – 23

Mark outs – 0

CODE

Report for 10/21/2024 thru 11/18/2024

Permits apps - 11

Appearance Tickets-0

Renewals- 1

Building inspections- 15

Fire safety/property maintenance inspections- 3

Septic Inspections – 0

C of O/C of C –6

Compliance inspections -3

Compliance orders – 0

Phone Calls – 102

Emails-122

Incidents – 0

Plan/Permit app. Reviews. Paperwork, Worked on code files, Classes, 10/18/2024 Phone Meeting with LMC, Compiled state requested documents for the hearing on the 21st.

SUPERVISOR

10/15/24 In a discussion with Chris Murray our current DHSES (Division of Homeland Security and Emergency Services) representative regarding Tropical Storm Debby last August. Prattsburgh's RPA (Request for Public Assistance) should be accepted by the end of the month. At that time Prattsburgh will be appointed a DAR (Disaster Assistance Representative) and a PDMG (Program Delivery Manager) from FEMA. In the meantime, all of the damage needs to be documented on a spread sheet.

10/18/24 Once again the town and the applicants for the main street project are asking the state for clarity on their last decision. This issue was first on their agenda this morning. The state board has decided to schedule the main street issue for the November meeting. We will pass along the hearing date and time when we receive it.

10/23/24 The town just filed the quarterly reports for RDBG (Rural Business Development Grant) and the EDA (Economic Development Administration) Grant. These are two of the Federal Grants that the town has for the wastewater project. We are still waiting to see if we receive either of the New York grants we have applied. There should be notifications one way or the other before the end of the year.

10/25/24 John Perry and I met with Rick Bullock from Milton Cat. To discuss various options available to the town to upgrade our Volvo grader. Volvo discontinued the manufacture of graders a number of years ago and replacement parts are becoming a challenge to find and very expensive. We ask Rick to provide a purchase price as well as various leasing options.

11/1/24 Scott Golden has been appointed as our DAR (Disaster Assistance Representative) regarding damage in Prattsburgh caused by tropical Storm Debby last August. Scott works for a division of homeland security & emergency services.

11/12/24 I had a conference call with Tim Steed and Tammy Kunzman from Hunt Engineers. Hunt Engineers were hired to provide grant administration for the main street project. Tammy and Tim were asking for a progress report on the project. I told them that there was another state review this month and that if the newest drawings met Chapter 13 the project would be given a conditional permit.

11/13/24 The supervisors from the towns of Wheeler, Cohocton, Avoca, and Howard came to Prattsburgh for a meeting to share what has been happening in their respective towns. The topics discussed were everything from the Terra-Gen project to where to get the highway tires recapped for the best results. These meetings are very productive.

11/14/24 Kim, Jeanette, Angela, and I met with Anthony Henderson to continue the discussion on whether to purchase the necessary software and hardware to increase our protection against a cyber-attack.

11/15/24 John Perry and I are meeting with Scott Golden, our DAR (Disaster Assistant Representative) on the 19th to begin the paperwork on tropical storm Debby to submit to F.E.M.A. hopefully to be reimbursed for the damage caused by the storm.

ARPA-WATER TANK

On a motion made by Councilmember Einwachter, seconded by Councilmember Peck, the following was approved:

Councilmember Einwachter- Aye

Councilmember Peck-Aye

Councilmember Payne-Aye

Councilmember Scheid- Nye

Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No. 28-2024

Approval of ARPA Funds for Inspection and Cleaning of Water District Water Storage Tank

Motion by Councilperson Einwachter, seconded by Councilperson Peck to adopt the following resolution:

WHEREAS, the Water District of the Town of Prattsburgh is managed by the Town Board of the Town of Prattsburgh; and

WHEREAS, the Water District owns and utilizes a 388,000 gallon water storage tank as part of its municipal water system; and

WHEREAS, that water storage tank requires, pursuant to government regulations, a periodic inspection and cleaning; and

WHEREAS, the regular inspection and cleaning schedule was disrupted by the so-called Covid-19 pandemic; and

WHEREAS, the Town has received a quote of \$7,600.00 for both the inspection and cleaning, simultaneously, from Statewide Aqua Store of East Syracuse, NY; and

WHEREAS, Statewide Aqua Store has previously performed the inspections and cleanings of the water storage tank, has provided reliable and timely service and therefore appears to be the best value for said service.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board of the Town of Prattsburgh designates itself as "Lead Agency" with respect to SEQRA issues related to this action determines that there will not be any adverse environmental impacts from this action, therefore, the Town Board declares this to be a "Type II" action and accordingly no SEQR review of this action will be necessitated.

2. The Town Board determines that Statewide Aqua Store is the best value for inspection and cleaning of the Water District Water Storage Tank based upon their history of reliable performance of inspections and cleaning of the water storage tank as well as their familiarity with the subject water storage tank.

3. The Town Board of the Town of Prattsburgh approves the use of ARPA funds for the inspection and cleaning of the Water Storage Tank by Statewide Aqua Store for the cost not to exceed \$7,600.00.

4. The Town Supervisor is authorized and directed, on behalf of the Town Board of the Town of Prattsburgh, to contract with Statewide Aqua Store for the inspection and cleaning of the Prattsburgh Water District Water Storage Tank for the total sum of \$7,600.00 and to expend that sum for that purpose from ARPA funds, subject to audit by the Town Board.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 2024 was adopted at the meeting of the Town Board of the Town of Prattsburgh held on November 18, 2024, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: November 19, 2024

Kim Sobolewski – Town Clerk
Town of Prattsburgh

ARPA- HIGHWAY AIR COMPRESSOR

On a motion made by Councilmember Peck, seconded by Councilmember Einwachter, the following was approved:

Councilmember Einwachter- Aye

Councilmember Peck-Aye

Councilmember Payne-Aye

Councilmember Scheid-Aye

Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No.29 -2024

Approval of ARPA Funds for Purchase of Air Compressor for the Town Highway Department

Motion by Councilperson Peck, seconded by

Councilperson Einwachter to adopt the

following resolution:

WHEREAS, the Town of Prattsburgh Highway Department utilizes an air compressor for use in its highway operations; and

WHEREAS, the air compressor now used by the Highway Department is old, unreliable and in need of replacement; and
WHEREAS, the so-called Covid-19 pandemic interfered with the timely acquisition of a new air compressor for the Highway Department; and

WHEREAS, three (3) quotes have been obtained for replacing the air compressor; and

WHEREAS, the price quoted for a 2 stage, 7.5 hp, 175 psi Quincy air compressor is the lowest of the three (3) price quotes received; and

WHEREAS, it is the intent of the Town Board to utilize funds received as part of the ARPA distribution to the Town of Prattsburgh for the acquisition of a new air compressor for the Town Highway Department.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board of the Town of Prattsburgh designates itself as “Lead Agency” with respect to SEQRA issues related to this action and finds that the action falls under the category of “Replacement, rehabilitation or reconstruction of a structure or facility, on the same site... as as set out in 6NYCRR617.5.(c)(2) of the SEQR Regulations and that the action does not exceed any of the thresholds set out in 6NYCRR617.4 of the SEQR Regulations, therefore, the Town Board declares this to be a “Type II” action and accordingly no SEQR review of this action will be necessitated.

2. The Town Board approves the use of ARPA Funds for the procurement of a 2 stage, 7.5 hp, 175 psi Quincy air compressor at a cost not to exceed \$3,600.00 from Lindsay Co., the Quincy distributor.

3. The Town Supervisor is authorized and directed, on behalf of the Town Board of the Town of Prattsburgh, to procure said air compressor at said cost not to exceed \$3,600.00, subject to audit by the Town Board.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Town Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 2024 was adopted at the regular meeting the Town of Prattsburgh Town Board held on November 18, 2024, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: November 19, 2024

Kim Sobolewski – Town Clerk

Town of Prattsburgh

ARPA- COPIER REPLACEMENT

On a motion made by Councilmember Scheid, seconded by Councilmember Peck, the following was approved:

Councilmember Einwachter- Aye

Councilmember Peck-Aye

Councilmember Payne-Aye

Councilmember Scheid-Aye

Supervisor Wordingham-Aye

Town of Prattsburgh

Resolution No.30 -2024

Approval of ARPA Funds for Purchase of a Copy Machine for the Town Hall

Motion by Councilperson Scheid, seconded by

Councilperson Peck to adopt the

following resolution:

WHEREAS, the Prattsburgh Town Hall is the center of administrative operations for the Town; and

WHEREAS, presently the Town Hall is equipped with a copy machine which is a Toshiba brand copier that has been used at the Town Hall for a number of years; and

WHEREAS, the Town Board deems it necessary to acquire a replacement copy machine; and

WHEREAS, it is the intent of the Town Board to utilize funds received as part of the American Rescue Plan Act (ARPA) distributions to the Town of Prattsburgh for this acquisition; and
WHEREAS, the replacement of the copy machine was delayed due to the so called Covid-19 pandemic; and
WHEREAS, the Town Hall staff is familiar with use of a Toshiba copier and is satisfied with support available from Toshiba, as well as the dependability of that copy machine; and
WHEREAS, an offer has been received from Toshiba for purchase of an e-STUDIO 2525AC copy machine at a price not the exceed \$5,000.00.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Town Board of the Town of Prattsburgh designates itself as “Lead Agency” with respect to SEQRA issues related to this action determines that there will not be any adverse environmental impacts from this action, therefore, the Town Board declares this to be a “Type II” action and accordingly no SEQR review of this action will be necessitated.
2. The Town Board determines that a Toshiba copy machine is the best value for such procurement based upon the dependability, staff familiarity and available technical support with respect to Toshiba copiers, which will serve the needs of the Town Offices.
3. The Town Board approves the use of ARPA Funds for the procurement of the Toshiba e-STUDIO 2525 AC copy machine for a cost not to exceed \$5,000.00.
4. The Town Supervisor is authorized and directed, on behalf of the Town Board of the Town of Prattsburgh, to purchase said Toshiba copy machine and to utilize ARPA funds for that procurement, subject to audit by the Town Board.

CERTIFICATION OF CLERK

STATE OF NEW YORK)

COUNTY OF STEUBEN)

TOWN OF PRATTSBURGH)

I, Kim Sobolewski, Clerk for the Town of Prattsburgh, County of Steuben and State of New York, do hereby certify that the before mentioned RESOLUTION 2024 was adopted at the regular meeting the Town of Prattsburgh Town Board held on November 18, 2024, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: November 19, 2024

Kim Sobolewski – Town Clerk
Town of Prattsburgh

MORATORIUM SOLAR

On a motion made by Councilmember Einwachter, seconded by Councilmember Scheid, the following was approved:

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

TOWN OF PRATTSBURGH

Resolution No.31 -2024

Adoption of Local Law Establishing a Moratorium on Solar Energy Systems and Battery Energy Storage Systems in the Town of Prattsburgh

Motion by Councilperson Einwachter, seconded by Councilperson Scheid to adopt the following resolution:

WHEREAS, a proposed Local Law has been drafted and circulated to the Town Board with respect to this matter; and
WHEREAS, the Town Board has previously dealt with SEQRA issues; and
WHEREAS, a public hearing has been held before the Town Board on said proposed Local Law; and
WHEREAS, the Town Board has made a GML Section 239-m referral of the proposed Moratorium Local Law to the Steuben County Planning Department.

NOW THEREFORE BE IT RESOLVED, THAT

1. The Steuben County Planning Department has reviewed said Local Law and approved same with two (2) non substantive changes thereto.
2. The Town Board of the Town of Prattsburgh adopts said proposed Local Law.
3. The Town Clerk is directed, through the Town's legal counsel, to file such Local Law with the Secretary of State of the State of New York and provide for the requisite publication and posting of the Notice of Adoption of such Local Law together with such other acts that are customarily associated with the adoption and implementation of a Local Law, including the entry thereof in the minutes of the Town Board Meeting.

STATE OF NEW YORK)

COUNTY OF STEUBEN) SS:

I, the undersigned, Town Clerk of the Town of Prattsburgh, Steuben County, New York, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted at a meeting of the Town Board of the Town of Prattsburgh, duly held on the 18th day of November, 2024, at which a quorum was present and participated in throughout, said Resolution having been unanimously passed, and that the same has not been in any way rescinded or annulled but is still in full force and effect and is duly entered in the minutes of said meeting.

IN WITNESS WHEREOF I have hereunto set my hand and the seal of the said Town the 19th day of November, 2024.
(SEAL)

Kim Sobolewski, Town Clerk
Town of Prattsburgh

ADJOURNMENT

On a motion made by Councilmember Peck, seconded by Councilmember Einwachter, and duly carried, the Regular meeting was adjourned at 7:55 P.M.

Councilmember Einwachter- Aye
Councilmember Peck-Aye
Councilmember Payne-Aye
Councilmember Scheid-Aye
Supervisor Wordingham-Aye

Respectfully submitted,
Kim Sobolewski, Town Clerk